

State of Illinois
Department of Children and Family Services

APPLICATION/RECORD OF CHILD INFORMATION

Name of child _____ Birthdate _____ Sex _____

Address _____

Date Child Received _____ Date child left _____

PARENT OR OTHER PERSON(S) PLACING THE CHILD

Name _____ Name _____

Relation to child _____ Relation to child _____

Home address _____ Home address _____

Phone Number _____ Phone Number _____

Place of Employment _____ Place of Employment _____

Address _____ Address _____

Phone Number _____ Phone Number _____

Work hours _____ Work hours _____

OTHER PERSON TO NOTIFY IF PERSON PLACING THE CHILD CANNOT BE REACHED

Name _____ Address _____

Phone Number _____ Relation _____

PHYSICIAN TO CALL IF CHILD BECOMES ILL OR INJURED

Name _____ Address _____

Phone Number _____ Hospital or Clinic _____

PROGRAM

Days per week _____ Hours of care _____

Signature of parent or other person placing child

Signature of caregiver

Date

A completely filled in form must be kept by the licensee for each child not related to the licensee. Please have this form available at all times to licensing representatives of the Department of Children and Family Services. Contact the area Office for supplies of this form.

If the child has any of the following, please explain:

Medical problem

Physical handicaps

Restrictions for play-outdoors

Restrictions for play-indoors

Allergies

Food likes

Food dislikes

Fears

Does the child take naps?

Time

Length

Is the child toilet trained?

Does the child have special names for objects? (potty, cookie, drinks, etc.)

Does the child regularly take medicine?

If so, what kind and directions

If the child is an infant, what are the feeding instructions?

Time

Amount

Temperature

Diaper change:

Powder

Temperature

Other information that will help in caring for the child

Comments:

ALL INFORMATION SHALL BE REGARDED AND HANDLED CONFIDENTIALLY